

## New England Aftercare Ministries

<b>Job Title:</b>	<b>Part-time Counselor</b>
<b>Department/Group:</b>	Report to Clinical Supervisor
<b>Location:</b>	18 Summit St Framingham MA
<b>Compensation:</b>	TBD upon hire
<b>Position Type:</b>	Weekend & Tuesday Clinical

### Job Description

#### ROLE AND RESPONSIBILITIES

##### Overnight Responsibilities

- Run at least 2 groups on Saturday & Sunday, provide documentation on FYIDB
- Facilitate ongoing assessment regarding client engagement and progress and address concerns, challenges, behavioral issues on an ongoing basis.
- Attend supervision weekly to discuss questions, concerns, and updates on each client.
- Attend weekly clinical meeting with all clinical staff.
- Oversees Chores by residents
- Replenish Supplies (food, paper goods, cleaning supplies) as needed.
- Assists in orientation of new residents with house rules and chore explanations
- Cleaning out discharged resident's items and ready new space for a new resident if RS staff is unable.
- Responsible for shift safety and security of the facilities/houses by means of at least six complete "rounds" of the facilities inside and outside.
- Administers scheduled and random drug testing of clients and reports results as needed.
- Responsible for logging residents' medication if medication specialist is unavailable.
- Provides crisis management, referral and supportive counsel as needed to clients.
- Must attend at least one NEAM Staff meeting a month

#### QUALIFICATIONS AND EDUCATION REQUIREMENTS

A High School Diploma/GED/Hi-Set. Knowledge or experience in routine facility maintenance. Must have reliable transportation and be available to work flexible hours.

Preferred: LADC/CADC or in process of acquiring

Preferred experience of 3 years in counseling or related field.

#### PREFERRED SKILLS

Successful candidate will demonstrate proficiency in utilizing interpersonal skills. Must be a team player, care about others, compassionate, have a strong work ethic with the ability to work independently and personable.

#### DESCRIPTION

THE BRIDGE HOUSE EXISTS AS A NON-PROFIT HALFWAY HOUSE, LICENSED BY THE COMMONWEALTH OF MASSACHUSETTS TO TREAT ADULT MEN OVER 18 YEARS OF AGE WHO HAVE SUBSTANCE ABUSE ISSUES. AS PART OF THE PROGRAM'S TREATMENT PROTOCOL, EDUCATION ABOUT ADDICTION, RELAPSE, PREVENTION AND HEALTHY LIFESTYLE PRINCIPLES ARE PROVIDED ALONG WITH REFERRALS TO A MULTITUDE OF COMMUNITY RESOURCES TO ENCOURAGE LONG TERM SOBRIETY.